

200 Computer Awareness Bits For **SBI, IBPS RRB, IBPS PO**

- 1) The code for a Web page is written using Hypertext Markup language
- 2) The first computers were programmed using Machine language
- 3) A filename is a unique name that you give to a file of information
- 4) This can be another word for program software
- 5) Any data or instruction entered into the memory of a computer is considered as storage
- 6) Which part of the computer displays the work done monitor
- 7) A series of instructions that tells a computer what to do and how to do it is called a program
- 8) Hardware is the part of a computer that one can touch and feel .
- 9) The role of a computer sales representative generally is to determine a buyer's needs and match it to the correct hardware and software.
- 10) Supercomputers refers to the fastest, biggest and most expensive computers
- 11) Executing is the process of carrying out commands
- 12) The rectangular area of the screen that displays a program, data, and or information is a window
- 13) The process of a computer receiving information from a server on the internet is known as downloading
- 14) Disk drive is the part of the computer helps to store information
- 15) Arithmetic operations include addition, subtraction, multiplication, and division
- 16) A keyboard is the king of input device
- 17) An error is known as bug
- 18) A collection of related information sorted and dealt with as a unit is a file
- 19) Sending an e-mail is similar to writing a letter
- 20) IT stands for information technology

- 21) A menu contains commands that can be selected
- 22) Plotter, printer, monitor are the group consists of output devices
- 23) Edit menu is selected to cut, copy and paste
- 24) The most important or powerful computer in a typical network is network server
- 25) The primary purpose of software is to turn data into information
- 26) The ability to find an individual item in a file immediately direct access is used.
- 27) To make a notebook act as a desktop model, the notebook can be connected to a docking station which is connected to a monitor and other devices
- 28) You can use the tab key to move a cursor across the screen, indent a paragraph.
- 29) A collection of related files is called record.
- 30) Storage that retains its data after the power is turned off is referred to as non-volatile storage.
- 31) Internet is an example of connectivity.
- 32) Testing is the process of finding errors in software code.
- 33) A syntax contains specific rules and words that express the logical steps of an algorithm.
- 34) Changing an existing document is called the editing documentation
- 35) Virtual memory is memory on the hard disk that the CPU uses as an extended RAM.
- 36) Computers use the binary number system to store data and perform calculations.
- 37) The windows key will launch the start buttons.
- 38) To move to the beginning of a line of text, press the home key.
- 39) When sending an e-mail, the subject lines describe the contents of the message.
- 40) Tables, paragraphs and indexes work with when formatting text in word.
- 41) TB is the largest unit of storage.
- 42) The operating system tells the computer how to use its components.
- 43) When cutting and pasting, the item cut is temporarily stored in clipboard.

- 44) The blinking symbol on the computer screen is called the cursor.
- 45) Magnetic tape is not practical for applications where data must be quickly recalled because tape is a sequential because tape is a sequential access medium.
- 46) Rows and columns are used to organize data in a spread sheet.
- 47) When you are working on documentation on PC, the document temporarily stored in flash memory.
- 48) One megabyte equals approximately 1 million bytes.
- 49) Information travels between components on the motherboard through buses.
- 50) RAM refers to the memory in your computer.
- 51) Computer connected to a LAN can share information and or share peripheral equipment
- 52) Microsoft office is an application suite
- 53) Utilities can handle most system functions that aren't handled directly by the operating system
- 54) If you receive an e-mail from someone you don't know then you should delete it without opening it
- 55) A set of instructions telling the computer what to do is called program
- 56) LAN refers to a small single site network
- 57) A collection of programs that controls how your computer system runs and processes information is called operating system.
- 58) Device drivers are small, special-purpose programs
- 59) Transformation of input into output is performed by the CPU
- 60) Data going into the computer is called input.
- 61) Binary choice offer only two options
- 62) To indent the first paragraph of your report, you should use tab key
- 63) Fields are distinct item that don't have much meaning to you in a given context
- 64) A website address is a unique name that identifies a specific web site on the web
- 65) Modem is an example of a telecommunications device

- 66) A set of computer programs used for a certain function such as word processing is the best definition of a software package
- 67) You can start Microsoft word by using start button
- 68) A blinking symbol on the screen that shows where the next character will appear is a cursor
- 69) Highlight and delete is used to remove a paragraph from a report you had written
- 70) Data and time are available on the desktop at taskbar
- 71) A directory within a directory is called sub directory
- 72) Testing is the process of finding errors in software code
- 73) In Excel, charts are created using chart wizard option
- 74) Microcomputer hardware consists of three basic categories of physical equipment system unit, input/output, memory
- 75) Windows is not a common feature of software applications
- 76) A tool bar contains buttons and menus that provide quick access to commonly used commands
- 77) For creating a document, you use new command at file menu
- 78) Input device is equipment used to capture information and commands
- 79) A programming language contains specific rules and words that express the logical steps of an algorithm
- 80) One advantage of dial-up internet access is it utilizes existing telephone security
- 81) Protecting data by copying it from the original source is backup
- 82) Network components are connected to the same cable in the star topology
- 83) Two or more computers connected to each other for sharing information form a network
- 84) A compute checks the database of user name and passwords for a match before granting access
- 85) Computers that are portable and convenient for users who travel are known as laptops
- 86) Spam is the term for unsolicited e-mail
- 87) Utility software type of program controls the various computer parts and allows the user to interact with the computer

- 88) Each cell in a Microsoft office excel document is referred to by its cell address, which is the cell's row and column labels
- 89) Eight digit binary number is called a byte
- 90) Office LANs that are spread geographically apart on a large scale can be connected using a corporate WAN
- 91) Storage is the process of copying software programs from secondary storage media to the hard disk
- 92) The code for a web page is written using Hyper Text Markup Language
- 93) Small application programs that run on a Web page and may ensure a form is completed properly or provide animation are known as flash
- 94) In a relational database, table is a data structure that organizes the information about a single topic into rows and columns
- 95) The first computers were programmed using assembly language
- 96) When the pointer is positioned on a hyperlink it is shaped like a hand
- 97) Booting process checks to ensure the components of the computer are operating and connected properly
- 98) Checking the existing files saved on the disk the user determine what programs are available on a computer
- 99) Special effect used to introduce slides in a presentation are called animation
- 100) Computers send and receive data in the form of digital signals
- 101) Most World Wide Web pages contain HTML commands in the language
- 102) Icons are graphical objects used to represent commonly used application
- 103) UNIX is not owned and licensed by a company
- 104) In any window, the maximize button, the minimize button and the close buttons appear on the title bar
- 105) Dial-up Service is the slowest internet connection service
- 106) Every component of your computer is either hardware or software
- 107) Checking that a pin code number is valid before it is entered into the system is an example of data validation
- 108) A compiler translates higher level programs into a machine language program, which is called object code
- 109) The ability to find an individual item in a file immediately direct access

- 110) Computers connected to a LAN can share information and/or share peripheral equipment
- 111) A CD-RW disk can be erased and rewritten
- 112) The two major categories of software include system and application
- 113) Windows 95, Windows 98 and Windows NT are known as operating systems
- 114) Information on a computer is stored as analog data
- 115) A spread sheet that works like a calculator for keeping track of money and making budgets
- 116) To take information from one source and bring it to your computer is referred to as download
- 117) Each box in a spread sheet is called a cell
- 118) Network components are connected to the same cable in the bus topology
- 119) Two or more computers connected to each other for sharing information form a network
- 120) A computer checks the database of user names and passwords for a match before granting access.
- 121) Spam is the other name for unsolicited e-mail
- 122) Operating system controls the various computer parts and allows the user to interact with the computer
- 123) Each cell in a Microsoft Office Excel document is referred to by its cell address, which is the cell's row and column labels
- 124) Download is the process of copying software programs from secondary storage media to the hard disk
- 125) The code for a web page is written using Hypertext Markup Language
- 126) Small application programs that run on a web page and may ensure a form is completed properly or provide animation are known as Flash
- 127) A file is a unique name that you give to a file of information
- 128) For seeing the output, you use monitor
- 129) CDs are of round in shape
- 130) Control key is used in combination with another key to perform a specific task
- 131) Scanner will translate images of text, drawings and photos into digital form
- 132) CPU is the brain of the computer

- 133) Something which has easily understood instructions is said to be user friendly
- 134) Information on a computer is stored as digital data
- 135) For creating a document, you use new command at file menu
- 136) The programs and data kept in main memory while the processor is using them
- 137) Ctrl + A command is used to select the whole document
- 138) Sending an e-mail is same as writing a letter
- 139) A Website address is a unique name that identifies a specific website on the web
- 140) Answer sheets in bank PO's/Clerk's examinations are checked by using Optical Mark Reader
- 141) Electronic data exchange provides strategic and operational business opportunity
- 142) Digital signals used in ISDN have whole number values
- 143) Assembler is language translation software
- 144) Manual data can be put into computer by scanner
- 145) In a bank, after computerization cheques are taken care of by MICR
- 146) The banks use MICR device to minimize conversion process
- 147) Image can be sent over telephone lines by using scanner
- 148) Microchip elements are unique to a smart card
- 149) MS-DOS is a single user operating system
- 150) Basic can be used for scientific and commercial purpose
- 151) All computers can execute machine language programs
- 152) Programs stored in ROM can't be erased
- 153) Ethernet is used for high speed telecommunications
- 154) IP address can change even if the domain name remains same
- 155) Each directory entry can be of 32 bytes
- 156) With the help of Control + Del a letter can be erased in a word

- 157) Disk can keep maximum data
- 158) FORTRAN is a scientific computer language
- 159) Computer language COBOL is useful for commercial work
- 160) COBOL is a high standard language like English
- 161) In computer the length of a word can be measured by byte
- 162) Byte is the unit of storage medium
- 163) ROM is not a computer language
- 164) Oracle is a database software
- 165) Sequential circuit is full aid
- 166) Processor is must for computer
- 167) ROM keeps permanent memory
- 168) Screen display is called by windows in lotus
- 169) Pascal is a computer language
- 170) Expanded form of IBM is International business machine
- 171) IC chips are made of silicon
- 172) India's Silicon Valley situated at Bangalore
- 173) RAM and ROM are the storage devices of computer
- 174) DOS is to create relation between hardware and software
- 175) LOTUS 1-2-3 is software
- 176) Voice mail is a personal security code for GSM subscribers
- 177) Tables holds actual data in the database
- 178) Trojan is a virus
- 179) Static keys make WEB insecure
- 180) Video signal needs highest bandwidth

- 181) Connectivity means communication between systems
- 182) Controlling is not required for high level language programs before it is executed
- 183) 3 out of three rollers are responsible for the movement of cursor on screen
- 184) Hardware that adds two numbers is arithmetic logical unit
- 185) Data accuracy is not done by modem
- 186) LAN is used for networks setup within a building
- 187) A data communication system requires terminal device, communication channel, protocols
- 188) Most common channel used by networks today is satellite
- 189) Run Time is not a type of error
- 190) A five-digit card attribute used for postal ZIP codes it will be restored as a numeric data
- 191) Computer viruses can be attached to an executable program
- 192) MS-DOS was the first operating system
- 193) The smallest space where information on a hard disk is kept in a cluster
- 194) An information is processed data
- 195) Intelligence is not a characteristic of a computer
- 196) Private key is used to spend a digital signature
- 197) Negative numbers can be represented in binary
- 198) VDU is not an essential part of a computer
- 199) The printers are line printer, laser, dot matrix
- 200) Speed of clock of CPU is measured in megahertz